National Government Services, Inc.
CEDI
Common Electronic Data Interchange

PC-ACE National Drug Code (NDC)

This document is intended as a help guide for entering a claim with a National Drug Code (NDC) into the PC-ACE software. It is not intended to replace the general help (accessible by the F1 key) or specific item help (accessible by right-clicking or using the F2 key on a specific item) functions, or the PC-ACE User Manual itself. For assistance with any questions not covered here, please consult these documents.

The NDC is eleven digits and must be valid for Durable Medical Equipment (DME) claims. If you have questions on how to bill claims with an NDC, contact the DME MAC Jurisdiction where the claims will be processed for payment or visit the PDAC website at www.dmepdac.com.

The information in this document is intended to provide the user with enough information to successfully enter claims using medical policy knowledge the user already has. If you have any medical policy questions, please contact the DME MAC Jurisdiction where the claims will be processed.

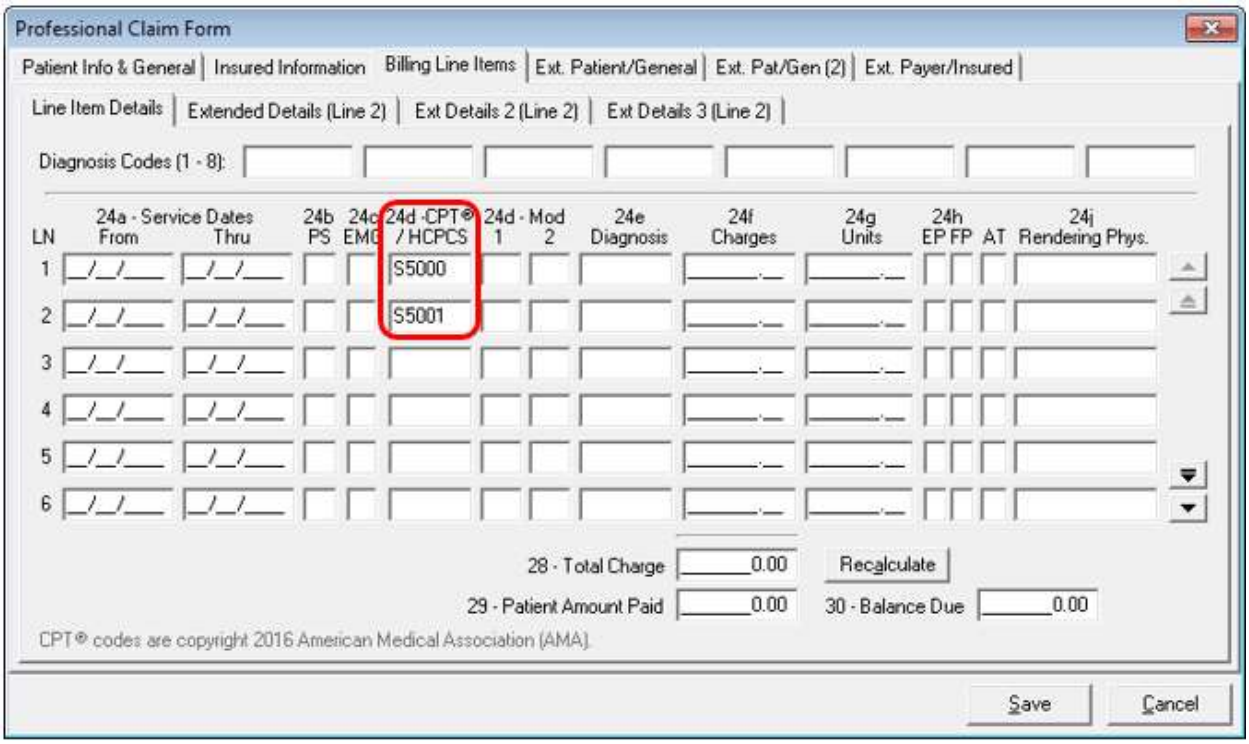
PC-ACE was designed for both Institutional (Medicare Part A or hospital) and Professional (Medicare Part B or office visits, and Durable Medical Equipment or DME) billing. Since this is a DME support document, we will not be covering Medicare Part A or Part B functions.

If you have any questions, please contact the CEDI Help Desk at ngs.cedihelpdesk@anthem.com or at 866-311-9184.

Claims Entry – Entering NDC Information

National Drug Code information will be entered in the claim on the **Billing Line Items** tab**.**

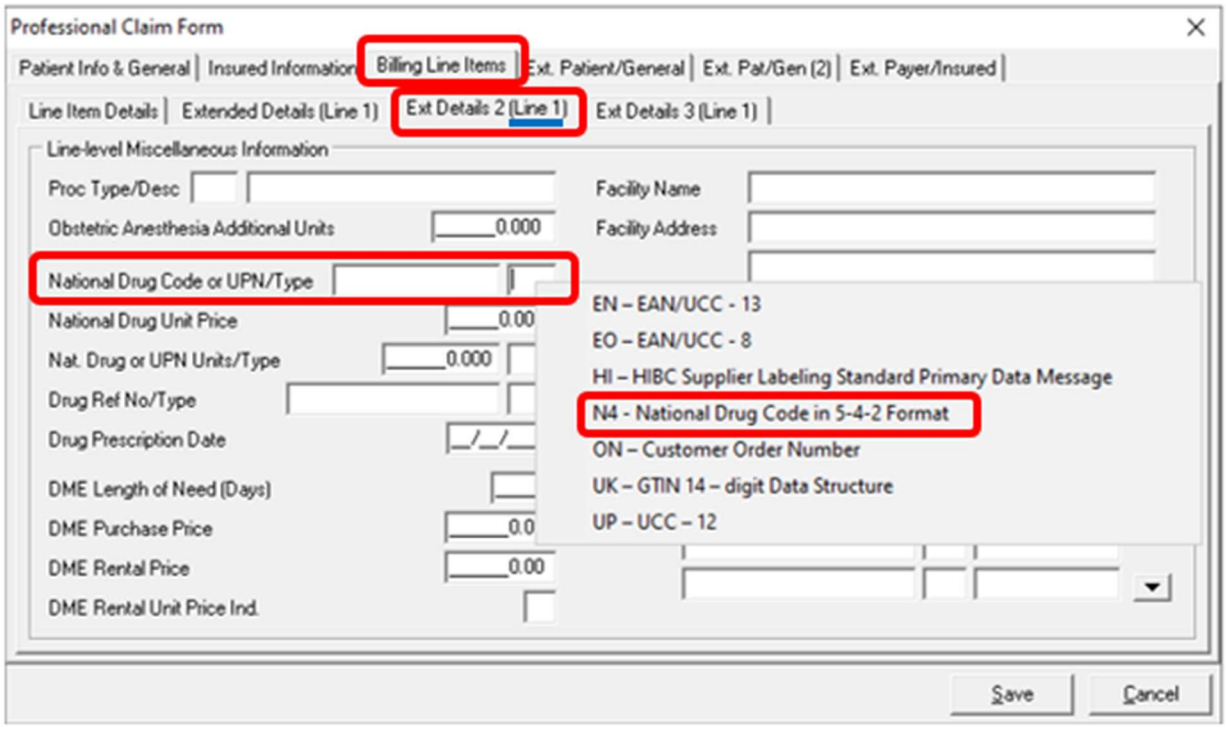
The **Billing Line Items** tab has multiple sub tabs:



The **Line Item Details** sub tab (the first tab on the second row of tabs in the screenshot above) has the following information:

- **24d Proc:** Use the right-click or F2 key lookup feature to select the HCPCS/procedure code
  - Some NDC codes crosswalk to a HCPCS code and that HCPCS code should be entered in **24d Proc**. The NDC will be entered later.
  - Some NDC codes do not crosswalk to a HCPCS code and you will enter either the HCPCS code S5000 (for generic NDC codes) or S5001 (for brand name NDC codes) in box **24d Proc**. These codes can be selected from the F2 key lookup feature.

Extended Details 2 (Line #) tab**:**



National Drug Code or UPN/Type: Enter your National Drug Code (NDC) in the first long box circled as shown in the screenshot above. In the smaller box next to the NDC, you will need to use the F2 or right-click lookup feature and select the N4 option indicating the National Drug Code.

Nat. Drug or UPN Units/Type: Enter the number of units and the unit type. You can use the F2 key lookup feature to select the unit type.

Click on **Save** once you have completed entering the NDC information for the charge line.

Note:

Non-Medicare insurances may require additional information pertaining to the NDC code on this tab. Contact the DME MAC Jurisdiction where the claim will be processed for advice on what is required by medical policy.